



UNITED STATES MARINE CORPS
MARINE CORPS COMBAT DEVELOPMENT COMMAND
QUANTICO, VIRGINIA 22134-5001

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COMBAT DEVELOPMENT COMMAND BULLETIN 1050

From: Commanding General
To: Distribution List

Subj: HOLIDAY ROUTINE FOR CALENDAR YEAR 2009

Ref: (a) MCO P1050.3H
(b) NAVPERS 15560, par 1050-280
(c) MCBO 1050.1B
(d) 5 U.S.C. 6103

Encl: (1) Federal Holidays

1. Purpose. To promulgate policy for the observance of Federal holidays. Publication of this Bulletin is intended to achieve consistency in the holiday routine designated for Marines and civilian employees assigned to the Marine Corps Combat Development Command, align it with that established for personnel assigned to Headquarters, U.S. Marine Corps (HQMC), and facilitate individual long-range personal planning.

2. Cancellation. CDCBul 1050 w/ Ch 1 of 13 Aug 08

3. Information

a. The dates of recognized Federal holidays can be found at the Office of Personnel Management (OPM) website. The OPM publishes changes to the dates on which recognized Federal holidays are to be observed, as authorized by Presidential Executive Order.

b. The date designated as the official observance of a Federal holiday is the only day actually authorized for liberty (for military personnel) and holiday leave (for civilian employees). HQMC, to be responsive to the Office of the Secretary of Defense, The Joint Staff, and the Department of the Navy (DON), intends to be operational at all other times. MCCDC as well is expected to be similarly operational.

c. The Department of Defense and the DON have historically provided guidance for sustaining operations during extended holiday periods (e.g., Thanksgiving, Christmas, and New Year) under the concept of "minimal manning, which allows the Services to set a holiday routine policy that ensures personnel availability sufficient to satisfy anticipated mission and operational requirements.

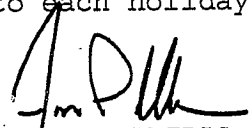
d. Commanding General, MCCDC's Intent. I expect leaders and supervisors of MCCDC organizations to afford our military and civilian personnel the maximum opportunity for time off to safely enjoy the Federal holidays; which means consistent with mission requirements, to be liberal, equitable, and responsible in applying the "59-minute" rule for civilian employees and in authorizing leave and liberty.

4. Action. Commanding Generals/Commanders shall:

a. Authorize leave and/or liberty for military personnel to celebrate the Federal holidays in accordance with references (a) and (b), reference (c) as applicable, and this Bulletin;

b. Authorize leave in addition to holiday leave and/or apply the "59-minute rule" for civilian personnel to celebrate the Federal holidays in accordance with reference (d) and this Bulletin.

c. Conduct appropriate safe driving and recreational activities instruction prior to each holiday.


F. M. PADILLA
Chief of Staff

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FEDERAL HOLIDAYS

Martin Luther King, Jr.'s Birthday (19 January 2009)
1630, 16 January 2009 - 0730, 20 January 2009

President's Day (16 February 2009)
1630, 13 February 2009 - 0730, 17 February 2009

Memorial Day (25 May 2009)
1630, 22 May 2009 - 0730, 26 May 2009

Independence Day (4 July 2009) observed on 3 July
1630, 2 July 2009 - 0730, 6 July 2009

Labor Day (7 September 2009)
1630, 4 September 2009 - 0730, 8 September 2009

Columbus Day (12 October 2009)
1630, 9 October 2009 - 0730, 13 October 2009

Veterans Day (11 November 2009)
1630, 10 November 2009 - 0730, 12 November 2009

Thanksgiving Day (26 November 2009)
1630, 25 November 2009 - 0730, 30 November 2009

Christmas Day (25 December 2009)
1630, 24 December 2009 - 0730, 28 December 2009

New Year's Day (1 January 2010)
1630, 31 December 2009 - 0730, 4 January 2010

ENCLOSURE (1)